



**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, June 5, 2019 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for February 6, 2019
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments

Consent:

None

Reports:

8. Transportation & Maintenance Manager's Report
 - Ridership Data
 - Bus Demonstration Update
9. Transit Study Update – Fehr & Peers
10. ADA Policy – Francisco Perez, Transportation Supervisor

Items for Future Agendas:

11. Bus Policy Updates – Use by Non-Profit Agencies

Concluding Business:

12. Committee Member Comments
13. Date of Next Meeting – Wednesday, August 7, 2019
14. Adjournment

Ray Gros, Chair
Chris Laugenour, Staff Officer: 949-597-4638

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OPEN MEETING

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, February 6, 2019 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637**

MEMBERS PRESENT: Ray Gros-Chair, Don Tibbets, Jim Matson, Cush Bhada, John Frankel, Elsie Addington, Andre Torng

ADVISORS: Vashti Williams (Non-Voting Advisor)

MEMBERS ABSENT: John Dalis

OTHERS PRESENT: Annete Sobol Soul, Juanita Skillman, Diane Phelps, Bert Moldow

STAFF PRESENT: Chris Laugenour, Francisco Perez, Tiffany Rivas, Lulu Bactor, Elizabeth Cortez, Siobhan Foster (in audience)

1. Call to Order

Chair Gros called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

No press was present.

3. Approval of the Agenda

The agenda was approved by consensus.

4. Approval of Meeting Report for April 4, 2018

The Regular Meeting Report of December 5, 2018, was approved by consensus.

5. Chair's Remarks

Chair Gros introduced Chris Laugenour as the new Sr. Maintenance and Transportation Manager. He stated that Mr. Laugenour will be a great asset to the Division. He has already addressed several concerns and looking for several different ways to fix problems.

6. Member Comments (Items Not on the Agenda)

Richard Fumanti 277-A – Spoke about the bus system and suggested informing residents that there is a Laguna Woods Village bus stop where residents can attend to the medical building. Mr. Fumanti suggested staff to advertise so residents are aware.

Larry Irion 682-O – Congratulate Mr. Laugenour on his new role as the head of Transportation. He spoke on the Bus Routes and Plan-A-Ride.

Suzanne Model 3314-A – Spoke about Bus Routes and Plan-A-Ride.

Suellen Zima 823-D - Spoke about the Bus System and Plan-A-Ride, she believes Plan-A-Ride is not sustainable, inefficient, and too expensive. She asked the Committee to please consider the Alternative fixed Plan that Ms. Zima has presented in past M&V Committee Meetings.

Annete Sabol Soule 3428-C - Spoke about the bus rider processing. She suggested for the residents to have proximity cards and buses to have proximity cards readers for the data purposes.

7. Response to Member Comments

Director Torng generally addressed member comments.

Director Frankel suggested to members who commented to read the staff report and proposal from Fehr & Peers that is included in the agenda packet.

Director Bhada asked members to please be patient and wait 2-3 months for the consultant to come up with a solution.

Director Addington informed members that she is an active bus rider and asked Ms. Zima for a copy of the Alternative Bus Plan she presented at previous committees.

Mr. Laugenour stated that every card has a proximity swipe and it tells staff the number of riders in the fix routes. This doesn't tell us where the rider is going.

Director Gros reiterate that Mr. Laugenour will be working with everyone on the Bus System and to please give him a chance to prove it.

Mr. Williams commented Bus Fixed Route and Plan-A-Ride. Suggested staff and Committee to re-evaluate Plan-A-Ride she believes it's not working.

Director Frankel stated that the consultant is planning for two Community Task Forces.

8. Department Head Update

Mr. Laugenour thanked everyone for the nice comments. He will be working with everyone to make this a better system.

Consent:

None

Reports:

9. Transportation & Maintenance Manager's Reports

Mr. Laugenour gave an overview of the report and graphs for Plan-A-Ride, Easy Rider and 2019 approved vehicle purchases.

Items for Discussion and Consideration:

10. Supplemental Funding to Award Contract for Bus Modeling Service

Director Bhada made a motion to approve staff's recommendation to authorize supplemental funding in the amount of \$46,200 to award a contractor to Fehr & Peers to study potential changes to Laguna Woods Village bus services that will increase and ridership and improve travel convenience for Residents. Motion was second by Director Addington. Committee was in unanimous support (7-0 vote)

Director Frankel commented that they have not received any provisions for a report back by the consultants to the M&V Committee before going to the Board in July. It is important for the Committee to evaluate after phase three.

Mr. Laugenour responded to Director Frankel that he will make sure this is in the agreement to report back to Staff and Committee before making a final report to the Committee and Board.

Mrs. Suellen asked when, will residents hear back on results.

Chair Gros informed Mrs. Suellen that if there is something that residents need to be informed he will make sure it happens possibly at the GRF Board meeting.

Director Frankel responded to Mrs. Suellen that they will be responding back to the Board on July 2, 2019, a detailed analysis of the recommendations.

Items for Future Agendas:

11. Federal Transit Administration 5310 Grant Requirements:

- **Service Animals on Buses and Plan-A-Ride Vehicles**
- **Oxygen Generators and Respiratory Support Devices on Buses**

Concluding Business:

12. Committee Member Comments

Director Torng asked if they have had a chance to review the van that was considered for purchase.

Chair Gros commented that members of the Committee did review the van that was considered for purchase and it was approved.

Director Addington commented that there are a lot of new people in the Committee and new Staff. Mrs. Addington asked staff to be patient.

Director Frankel asked all residents to please be patient.

Advisor Williams asked to be included in all Transportation vehicle purchases reviews.

13. Date of Next Meeting – Wednesday, April 3, 2019

14. Adjournment

The meeting was adjourned at 2:42 p.m

A handwritten signature in cursive script, reading "Ray Gros", positioned above a horizontal line.

Ray Gros, Chair
GRF Mobility & Vehicles Committee

STAFF REPORT

DATE: June 5, 2019
FOR: Mobility and Vehicles Committee
SUBJECT: Transportation and Maintenance Services Manager's Report

RECOMMENDATION

Receive and file report.

BACKGROUND

At each meeting of the Mobility and Vehicles Committee, the Transportation and Maintenance Services Manager provides information related to the Village transportation program and the operational costs of the Village vehicle maintenance program. The reports are varied each meeting and are submitted to the Committee to provide a broad spectrum of information on a variety of topics.

DISCUSSION

Ridership trends for Plan-A-Ride and Easy Rider for the period of January through April 2019.

Total number of individual riders: (monthly average)
Fixed Route - 546
Plan-A-Ride - 330

When residents and their guests ride the Village buses or utilize the Plan-A-Ride program, their trips are tracked. Each time a rider enters a bus, the RFID chip on their Resident Identification Card records a 'trip'. Drivers record guests manually. Trips provided through the Plan-A-Ride program are tracked by the 'Ride Now' scheduling software.

For the first four months of 2019, Plan-A-Ride provided an average total of 2,254 completed rides, with the highest daily utilization occurring on Saturday and Sunday each week. There continues to be a high percentage (32%) of cancellations in the Plan-a-Ride system and staff is evaluating options to help reduce this amount. The detail on Plan-a-Ride participation is shown on Attachment #1.

The Easy Rider fixed route program provided an average of 7,781 trips per month in 2019, with which is down initially from 2018 data. This fixed route system operates Monday through Friday and ridership is fairly consistent each day with Fridays being the busiest. See

Attachment #2. This does not include those residents that participated in the Destination Shopping, monthly excursions or the weekly docent tours.

The Destination Shopping ridership continues to grow as the program gains popularity. Ridership in April peaked to a total of 152 participants, and the program continues to fill up quickly and there is routinely a waiting list each week.

Vehicle Purchases/Repairs

GRF approved the supplemental funding request of \$45,000 to replace the Plan-A-Ride van that was damaged beyond repair. Vehicle was delivered in early April and it is now operational.

Committee Members and staff evaluated a 16-passenger bus on March 15th. Staff has finalized the specifications and is waiting for a Purchase Order to purchase three (3) replacement buses.

Grant Update

GRF currently owns and operates 16 buses. Fourteen of those were purchased utilizing Federal Transportation Administration (FTA) 5310 Grant Funds. The grants paid approximately 88% of the total purchase price. Two buses purchased within the past year were funded entirely from GRF Reserve Funds, with two grant-funded buses traded-in as part of the purchase. There are no restrictions on the use of the two new buses. The 5310 Grant program requires that grant-funded buses be operated for seven years or 200,000 miles before the title is transferred to the grant recipient and use restrictions expire.

Currently, four buses are no longer under grant restrictions and are owned by GRF. Recently however, we were notified by the California Department of Transportation that an additional seven buses have now been determined to be released early from all grant requirements, and GRF will be receiving the pink slips for these buses. That leaves three buses that are still part of the grant requirements and staff is mandated to report the daily ridership and hours of operation of these buses in the grant program semi-annually to meet the contractual requirements set by the FTA. No fees may be charged to patrons that ride a bus that was purchased with grant funds until after the restrictions expire.

Prepared By: Chris Laugenour, Sr. Transportation & Maintenance Manager

ATTACHMENT(S):

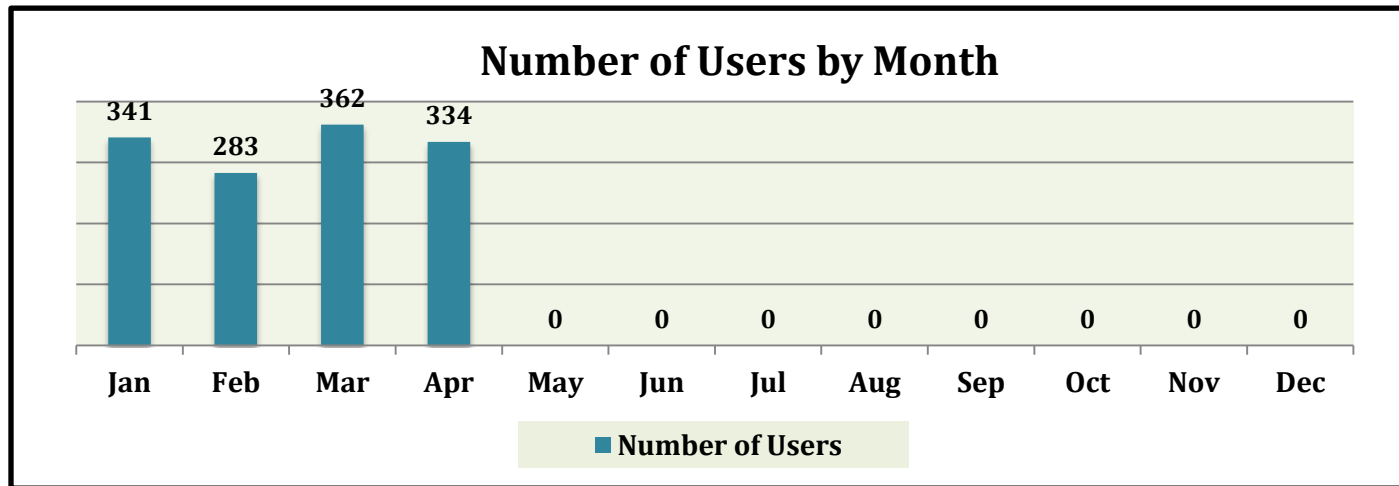
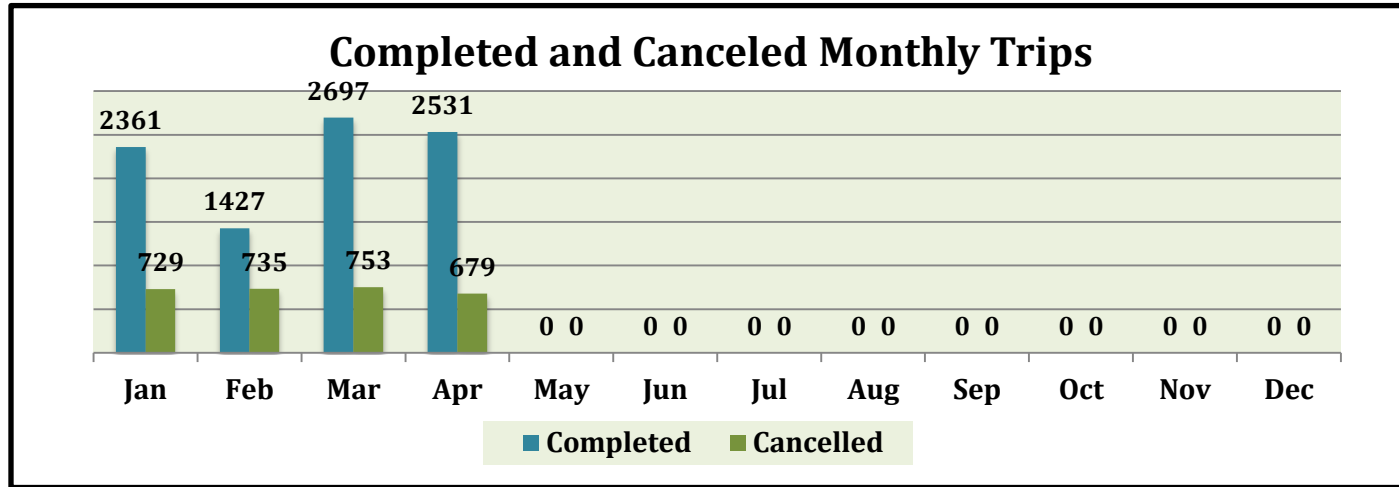
ATT-1: Plan-A-Ride Year to Date Ridership

ATT-2: Easy Rider Year to Date Ridership

ATT-3: Destination Shopping Ridership

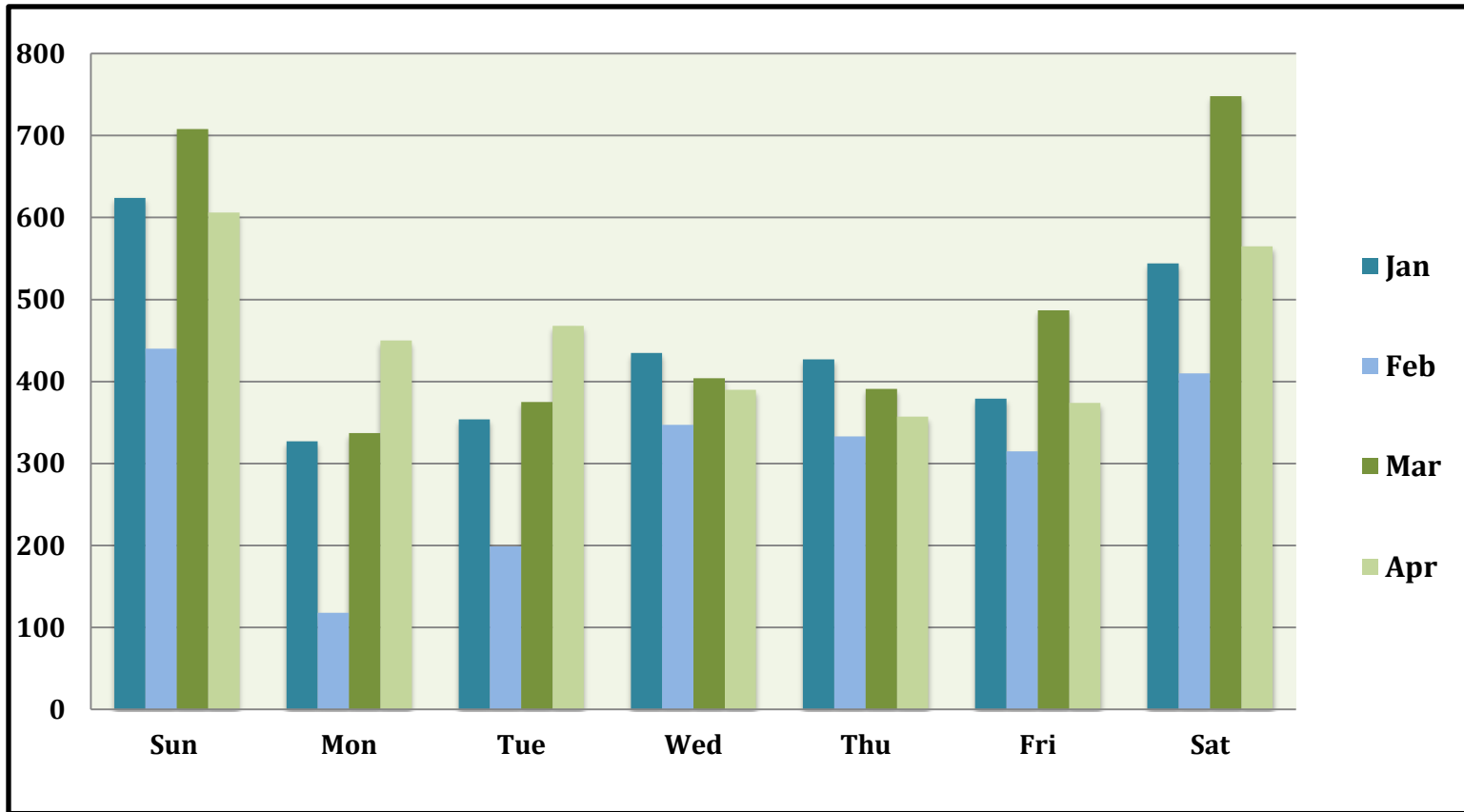
2019 Plan-A-Ride Ridership

ATT- 1



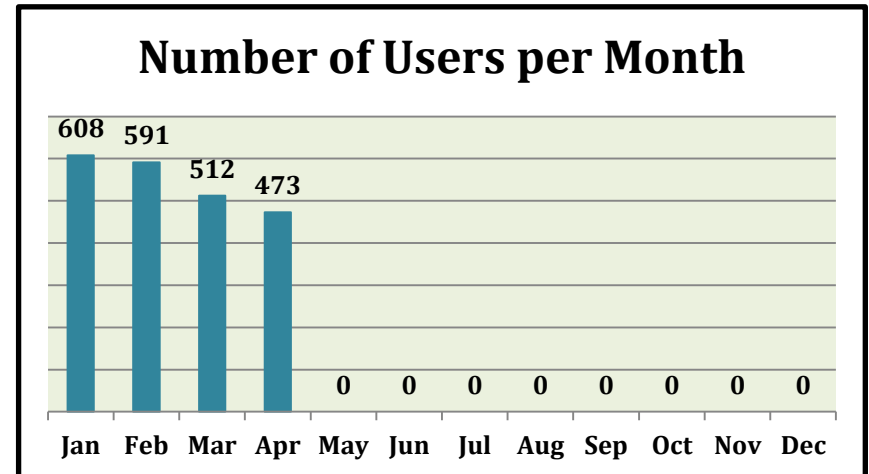
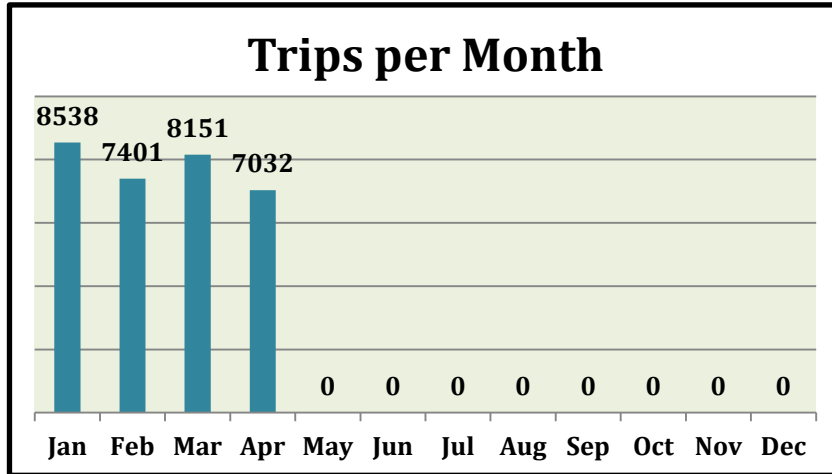
2019 Plan-A-Ride Ridership

ATT- 1



2019 Fixed-Route Ridership

ATT- 2

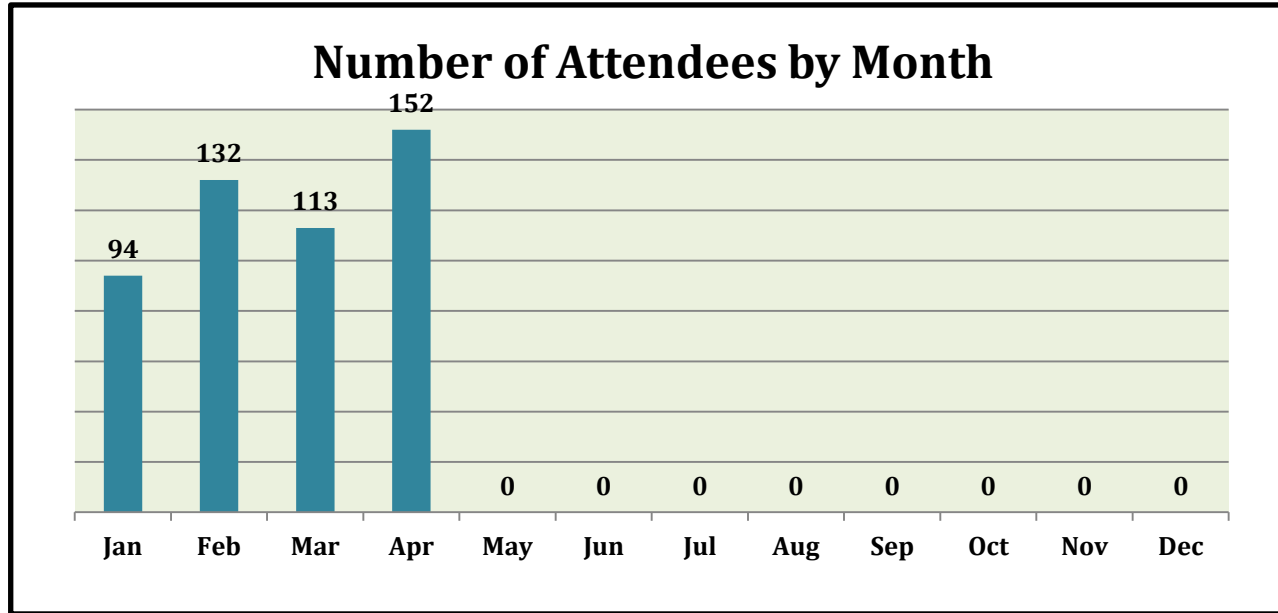


Fixed-Route Trips by Week Day						
	Mon	Tue	Wed	Thu	Fri	Total
Jan	1457	1646	1961	1661	1813	8538
Feb	1181	1590	1475	1312	1843	7401
Mar	1690	1586	1240	1406	2229	8151
Apr	1599	1543	1228	1278	1384	7032



2019 Destination Shopping Ridership

ATT- 3



Offered four to five times a month on Tuesdays only.

Locations include: Orange Tree Shopping Center, Marketplace at Laguna Niguel, Mission Viejo Mall, Aliso Viejo Town Center, Irvine Spectrum, and Laguna Beach.

Seats are filled to capacity for most locations.